



Moolap Primary School

Parent Payment Arrangements 2026

Dear parent/guardian,

We are looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer. Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences and activities to all students.

Families are invited to purchase individual educational packs through Winc for 2026. Curriculum Contributions and Voluntary Contributions may also be made via the Winc portal.

Further information on the Department's Parent Payments Policy is included in this information.

Financial Support for Families

Moolap Primary School understands that some families may experience financial difficulty and offers a range of support options, including Camps, Sports and Excursions Fund (CSEF), Centrepay and flexible payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Dawn Arlow (Business Manager) on 5248 2284 or email dawn.arlow@education.vic.gov.au

Payment methods

- **Individual educational packs, Curriculum Contributions & Other Contributions** via the Winc portal wincschools.com.au Access key: 5TM5C
- **Camps, Excursions, Activities:** Payable through Compass app or Bpay (**please check with the school if you have any credit prior to making payment**)

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Yours sincerely,

Principal
Peter Knight

Rebecca Beaton
School Council President

ESSENTIAL EDUCATION INDIVIDUAL STUDENT PACK INFORMATION VIA WINC

IMPORTANT INFORMATION BELOW

All items in packs to be brought to school on the first day of school 2026.

Years prep – Year 2 packs DO NOT label any items

Year 3 – 6 Packs only items to be labelled are pens, pencils, rulers etc. DO NOT label any exercise books, these will be labelled in class.

Year 3 – 6 Spelling Mastery Books. These books will not be included in pack. As level of book is yet to be determined, they will be ordered in bulk and handed out to students at the start of the school year.

Private Purchasing - Families choosing to purchase privately please check Winc specifications for items required.

See Student Books and Purposes 2026 showing specifications and purpose of pack items.

HOW TO ORDER

Visit wincschools.com.au

Use access key: **5TM5C** for ordering and information.

- **Free delivery for orders placed on or before 5th December 2025**
- Orders placed by 19th December 2025 will be guaranteed for delivery prior to the commencement of Term 1, 2026.
- Make sure you select the **2026** Year Level for your child/ren.
- Packs will be delivered to address entered when ordering,
- Later ordering will incur an additional charge of \$12.95 for postage & delivery
- Please note: Orders under the value of \$60 will incur a delivery fee.
- If purchasing privately please ensure exercise books and pouches match the specifications as per Student Books and Purposes 2026 listed in this document.

OPTIONAL STATIONARY ITEMS

Some of the 'general' stationary pack items such as, pens, pencils, glue sticks etc are 'optional', items may be added to the pack through Winc or sourced from an alternate supplier.

YEAR 3 – 6 SPELLING MASTERY WORKBOOK

Spelling Mastery Workbook is required for year 3-6 students. Students will be assessed late term 4 2025 to determine relevant level, books will then be ordered through the school, books **will not** be in the pack; they will be handed out in class 2026.

STUDENT BOOKS AND PURPOSES 2026

PREP

Phonics and Handwriting Book (includes Dictation)	Writer Premium A4 Exercise Book - Ground, Grass, Sky 24 mm dotted thirds 64 pg
Phonics Folder	Winc Display Book A4
Writing Book Term 1 & 2	Writer Premium A4 Exercise Book - Ground, Grass, Sky 24 mm dotted thirds 64 pg
Writing Book Term 3 & 4	Winc Premium Exercise Book A4 24 mm dotted thirds red margin 64 pg
Numeracy Book	Winc Megaspaces Scrap Book 64 pg
Integrated Studies	Winc Megaspaces Scrap Book 64 pg
Wellbeing	Winc Megaspaces Scrap Book 64 pg
Showcase Folder	Winc Display Book A4
Auslan	Winc Megaspaces Book 64 pg
STEM	Winc Megaspaces Scrap Book 64 pg
Homework Book	Winc Megaspaces Scrap Book 64 pg
Whiteboard Pouch	Protext A4 Mesh Pouch with Note Holder
Take-Home Reading Pouch	Protext A4 Mesh Pouch with Note Holder
Fluency Pairs	Winc Handy Pouch Plastic Pencil Case Mesh Zip A4 345x240 mm

GRADE 1 AND 2

Phonics and Handwriting Book Grade 1 (includes Dictation)	Writer Premium A4 Exercise Book - Ground, Grass, Sky 24 mm dotted thirds 64 pg
Phonics and Handwriting Book Grade 2 (includes Dictation) (Grade 1 – Term 3 & 4)	Winc Premium Exercise Book A4 18 mm dotted thirds red margin 64 pg
Phonics Folder	Winc Display Book A4
Writing Book	Winc Premium Exercise Book A4 18 mm dotted thirds red margin 64 pg
Numeracy Book	Winc Premium Exercise Book A4 10mm Grid 96 pages
Integrated Studies	Winc Megaspaces Scrap Book 64 pg
Wellbeing	Winc Project Book A4 18 mm dotted thirds red margin 96 pg
Showcase Folder	Winc Display Book A4
Auslan	Winc Megaspaces Book 64 pg
STEM	Winc Megaspaces Book 64 pg
Homework Book	Winc Megaspaces Book 64 pg
Whiteboard Pouch	Protext A4 Mesh Pouch with Note Holder
Take-Home Reading Pouch	Protext A4 Mesh Pouch with Note Holder
Fluency Pairs	Winc Handy Pouch Plastic Pencil Case Mesh Zip A4 345x240 mm

GRADE 3 AND 4

Literacy Book: Phonics, Morphology, Handwriting and Dictation	Winc Premium Exercise Book A4 14 mm dotted thirds 96 pg
Phonics and Morphology Folder	Winc Display Book A4
English Book	Winc Premium Exercise Book A4 14 mm dotted thirds 96 pg
Numeracy Book	Winc Premium Exercise Book A4 10mm Grid 96 pages
Integrated Studies	Writer Premium Play Book A4 14 mm ruled + Plain 64 pg
Wellbeing	Writer Premium Play Book A4 14 mm ruled + Plain 64 pg
Showcase Folder	Winc Display Book A4
STEM	Winc Megaspaces book 64 pg
Auslan	Winc Megaspaces book 64 pg
Take- Home Reading Pouch	Protext A4 Mesh Pouch with Note Holder
Homework Book	Winc Megaspaces book 64 pg
Fluency Pairs	Winc Handy Pouch Plastic Pencil Case Mesh Zip A4 345x240 mm
Whiteboard Pouch	Protext A4 Mesh Pouch with Note Holder

Grade 5 and 6

Literacy Book: Phonics, Morphology, Handwriting and Dictation	Winc Premium Exercise Book A4 8 mm ruled red margin 128 pg
Phonics and Morphology Folder	Winc Display Book A4
English Book	Winc Premium Exercise Book A4 8 mm ruled red margin 128 pg
Numeracy Book	Winc Premium Exercise Book A4 10mm Grid 96 pages
Integrated Studies	Writer Premium Play Book A4 8 mm ruled + Plain 96 pg
Wellbeing	Writer Premium Project Book A4 8 mm + Plain 96 pg
Showcase Folder	Winc Display Book A4
STEM	Winc Megaspaces book 64 pg
Auslan	Winc Megaspaces book 64 pg
Take- Home Reading Pouch	Protext A4 Mesh Pouch with Note Holder
Homework Book	Winc Megaspaces book 64 pg
Fluency Pairs	Winc Handy Pouch Plastic Pencil Case Mesh Zip A4 345x240 mm
Whiteboard Pouch	Protext A4 Mesh Pouch with Note Holder

VOLUNTARY CURRICULUM & OTHER CONTRIBUTION INFORMATION

The contributions below are voluntary, however, the School Council strongly encourages contributions where possible. Your support has allowed us to provide a wider offering of subjects and special curriculum experiences and activities for all students

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount
General classroom materials and equipment: Items purchased in bulk for classrooms, including items such as paper supplies including specialty paper and cover paper, book boxes, laminating pouches etc.	\$40	\$129.00
English: Purchase of individual book boxes	\$10	
ICT: Upkeep class iPads sets	\$10	
Printing and photocopying of classroom sets and learning materials.	\$20	
Art materials: Consumable materials which students take home: e.g. clay making, cover paper, craft paper, painting materials etc.	\$15	
STEM materials: Consumable materials which students take home: e.g.	\$15	
Online Learning subscriptions		
M Class Assessment (or similar)	\$11	
Reading Eggs (or similar)	\$8	
Total Curriculum Contributions		\$129.00

Other Contributions - for non-curriculum items and activities		Amount
Nikki Jarvis-Morris Library Fund (Tax Deductible) – Providing additional books for our student library. * Suggested amount * Tax deductible	\$10*	
Information Technology Contribution – updating of technology supporting student learning. * Suggested amount	\$10*	
Student Wellbeing: Support the operation of the Breakfast Club Program and purchasing of food items such as bread, juice, ham, cheese etc and various well-being programs for students throughout the year. * Suggested amount	\$10*	
Total Other Contributions		\$30

**Extra-Curricular Items and Activities - Provided on a user-pays basis - Please note that costs are approximate and will be sent out on Compass in 2026		Amount (Approx)
<i>School camp (Camps held in year 3/4 & 5/6 only)</i>		\$250-300
<i>Interschool sports program – Local, Division, District</i>		\$50
<i>Excursion to be scheduled and will be sent out on Compass in 2026</i>		TBA
Total Extra-Curricular Items and Activities		\$TBA

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.