Moolap Primary School

Parent Contributions Arrangements 2027

13/11/2026

Dear parents & carers

This letter provides information about voluntary contributions you can make to support Moolap Primary School for 2027 and other payments you can choose to make.

Victorian government schools provide free instruction. This means all students have free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.

Some families choose to make a voluntary financial contribution to support the school, and we are very grateful for this support. Making a voluntary contribution is your choice. There is no expectation or pressure for families to contribute.

Moolap Primary School offers a range of items and activities that are additional to the free instruction provided to all students at our school. Financial help is available for extra-curricular items and activities if you are experiencing financial hardship (see further details under Financial Help for Families in the attached information). For a confidential discussion about how to access the financial help available, please contact business manager, Dawn Arlow on 5248 2284 or by email at dawn.arlow@education.vic.gov.au

If you need an interpreter, please contact 03 9605 3053 and give our school phone number 5248 2284. An interpreter can help you speak with us. This service is free. For more information, please see How to use an interpreter to contact your school.

For more information on the Department of Education's Parent Contributions policy please see the information attached. You can read the full policy at Parent Contributions: Policy | education.vic.gov.au.

Yours sincerely

Mr Peter Knight

Principal

Rebecca Beaton

Mrs Rebecca Beaton

School Council President

MOOLAP PRIMARY SCHOOL 2027 PARENT CONTRIBUTIONS ARRANGEMENTS

Voluntary contributions

If you are the carer of a student in out-of-home care or hold a financially means-tested card (such as a healthcare card), please ignore the invitation to make voluntary contributions.

We encourage any family experiencing financial hardship to contact the school for information about the financial help available for extracurricular activities like camps and excursions.

Voluntary Contributions may be made via Winc if purchasing individual student material packs.

Voluntary contributions		Suggested amount
Voluntary contributions to enhance our school's range of programs, resources and environment.		$129.00
Information Technology Contribution: updating of technology supporting student learning. *Suggested amount		$10*
Student Wellbeing: Support the operation of the Breakfast Club and various well-being programs for students throughout the year. * Suggested amount		$10*

Tax-deductible voluntary contributions	Suggested amount
Voluntary – Nikki Jarvis Morris Library fund: a tax-deductible contribution providing additional books for our student library.	$10 / 20 / 30

Extra-curricular items and activities

Moolap Primary School offers a range of optional items and activities that are additional to the free instruction provided to all students at our school. Accessing these items and activities does require payment, but financial support is available (see further details under Financial Help for Families).

Example extra-curricular items and activities include but not limited to:

- optional activities, camps, excursions and programs
- class photos

We have provided indicative costs of known extracurricular items and activities below.

Payment for extracurricular items and activities with a confirmed cost can be made now or later. Payments can also be made via instalment.

Please contact the school for advice on financial help available for extracurricular items and activities.

Extra-curricular items and activities	Indicative cost	Confirmed cost
Grade 34 Camp - May 2027 (TBC)	**$260**	**TBC**
Grade 56 Camp – Term 3 2027 (TBC)	**$370**	**TBC**
Year 6 End of Year Activity – December 2027	**$50**	**TBC**
Interschool Sports Program**	**$10 - $50**	**TBC**
Year 3 - 6 Puberty Sessions – Term 3 2027 (TBC)	**$15 – 20**	
School Photographs – April 2027	**VARIOUS OPTIONS AVAILABLE**	
Year 6 Graduation – December 2027	**No charge for Year 6 students (guests will be charged)**	

LEARNING MATERIALS FOR STUDENTS TO OWN

BOOKLIST ITEMS - You can choose to buy learning materials for your child to individually use and own. These items can be bought from any supplier; Moolap Primary School has an arrangement with the Winc for the materials that you can buy.

If you do not buy these items, your child will still be provided with what they need, however they may not be provided with these items to own, or keep, on an individual basis.

If you wish to purchase items through Winc, please go to: https://www.wincschools.com.au/VIC/Moolap/Moolap-Primary-School using access key 5TM5C

If you would like to buy items to own that are not from this supplier, you can contact the school office for information or see itemised lists for individual year levels that will be used on the Winc site as per above link.

If purchasing privately **please ensure exercise books and pouches match the specifications as per items on the Winc site.**

OPTIONAL STATIONARY ITEMS - Some of the 'general' stationary pack items through Winc such as, pens, pencils, glue sticks etc are 'optional', items may be added to the pack through Winc or sourced from an alternate supplier.

YEAR 3 – 6 SPELLING MASTERY WORKBOOK - A Spelling Mastery Workbook is required for students in years 3-6. The workbook charge is included as part of the Winc student material pack cost. Please note that the workbook level varies for student year levels; workbooks will be purchased in bulk by the school and handed out to students at the start of the 2027 school year. Spelling Mastery Workbooks **will not** be included in the pack received by families. Individual Spelling Mastery Workbooks may also be purchased through the school office.

IMPORTANT INFORMATION BELOW

- ✓ **All** student items to be brought to school on the first day of school 2027.
- ✓ Years prep – Year 2 packs **DO NOT** label **any** items
- ✓ Year 3 – 6 items to be labelled are pens, pencils, rulers etc. **DO NOT** label any exercise books, these will be labelled in class.
- ✓ Private Purchasing - Families choosing to purchase privately please check Winc specifications for items required.

DIGITAL DEVICES - Moolap Primary School uses digital devices to support learning. Your child will be provided with access as they need for their learning, but it may not be one-to-one, to take home, or to keep.

FINANCIAL HELP FOR FAMILIES - Moolap Primary School understands families can experience financial difficulty. Help is available, including:

- **Camps, Sports and Excursions Fund** – this program provides funding for eligible students, including those in out of home care, and holders of eligible financially means-tested cards (such as health care cards), to attend activities like camps, sporting activities, excursions and incursions that are offered on a user-pays basis.
- **Affordable School Uniforms -** delivered by State Schools Relief, this program helps cover costs such as school uniforms, shoes, and other essential school items where families are experiencing financial hardship or short-term crisis.
- Payment plans for Extra-Curricular Items and Activities

Applications for support from the Camps, Sports and Excursions Fund and State Schools Relief are submitted by the school - please contact us to discuss these and other financial help.

For a confidential discussion about how to access financial help, please contact: Dawn Arlow – Business Manager on 5248 2284 or by email: dawn.arlow@education.vic.gov.au

PAYMENT METHODS

Moolap Primary School payment methods: cash, bpay, eftpos

If you would like to make voluntary contributions throughout the year, you can:

- decide when to make each contribution
- choose the amount of each contribution.

If you would like to pay for extra-curricular items and activities through instalments, please contact the Office to discuss options available.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department of Education's Parent Contributions policy and guidance, Financial Help for Families policy, and any other relevant information.

****INTERSCHOOL SPORTS PROGRAM YEARS 3- 6 DISTRICT, DIVISION, REGION AND STATE INFORMATION**

Students in Years 3 – 6 participate in different levels of sport during their time at primary school. Starting at district sports right through to state level. Please note that for activities involving 10 or more students, transportation will be organized by the school, cost will be passed on to families. Events with less than 10 students attending, parent / guardian will be responsible for transportation and supervision of their child/ren attending the event.

Level 1 - District Sports

In years 3 – 6 your child will be involved in the interschool sports program. Our school is part of the Troop District along with 6 other local schools. The schools participate in district competition in tee ball, soccer, cross country, netball, AFL, athletics and basketball. There is a small charge to students participate to cover the cost of venue hire, equipment, first aid, umpires, ribbons, trophies, etc. This is usually around $5 per student. There will be an additional cost if a bus is to be hired for students to attend.

Level 2 - Division Sports

There is a Division Levy paid by the school to cover costs of running events. All schools pay this regardless of how many students attend, the school also must pay a School Sports Victoria (SSV) Levy to cover costs of running Region and State events. All schools must pay this levy to have teams and individual students compete. Once again, some schools may have no teams or students compete at this level, while other schools might have more.

Student charge for Division events depends on numbers participating. For 10 students or above a bus will be organized by the school, this cost will be passed on to students attending. Events where there are under 10 students participating, parents will be responsible for organizing and transportation to and from the event, also the supervision of their child at the event.

Level 3 onwards - Region and State Sports

Parents will be notified if their child reaches this level and will be responsible for all costs, supervision and transport associated with the events.

Parent Contributions policy

Information for families

FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

Voluntary contributions	Tax deductible contributions
Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools	Used towards building and/or library fund (for those schools who have such funds)

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools will provide students with free access to what they need for curriculum delivery.

FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link to the department's Parent Contributions policy.